

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - MARCH 14, 2019**

CALL TO ORDER. Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. Roll call by City Clerk Pam Meyer showed the following board members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderman Bob Donovan
Alderman John Mooney	Alderman Mike Jokerst
Alderman Joe Prince	Alderman Jimmie Jones
Alderman Donnie Stuppy	Alderman Randy Ruzicka

APPROVAL OF AGENDA. Motion by Alderman Ruzicka, second by Alderman Prince to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. At this time Mayor Hassler presented Virgil Boyer, Commander of the American Legion Post 150 a proclamation declaring the City of Ste. Genevieve a Purple Heart City. Accepting the proclamation along with Boyer were some recipients of the Purple Heart, members of the SAL and members of the Legion Auxiliary.

PERSONAL APPEARANCE. Jason Schott, President of the Senate Bill 40 addressed the Mayor and Board asking to put a fifteen minute parking restrictions on two parking spots in front of 10 S. Third Street. Mr. Shott announced Senate Bill 40 is involved in opening Common Grounds Coffee House at this location and the coffee house will employ special needs individuals. The idea is that individuals (customers) will be coming in and out of the business very quickly and the two spots would secure parking spots needs for these customers. The request would be for 15 minute parking from 6:00 a.m. to 11:00 a.m. After some discussion it will be brought back at the next meeting in ordinance form for approval.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Kenny Steiger, Fire Chief (See Attached Report)
Gary Roth, Field Operations Supervisor (See Attached Report)
Dave Bova, Community Development Administrator (See Attached Report)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - February 28, 2019
2. Minutes - Board of Aldermen - Closed Session - February 28, 2019
3. Treasurer's Report - January 2019
4. RESOLUTION 2019 - 23. A resolution appointing Leann Waldvogel to the Ste. Genevieve Heritage Commission.

A motion by Alderman Prince second by Alderman Stuppy to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4269. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE MUNICIPAL BAND. 2nd READING. A motion by Alderman Ruzicka, second by Alderman Jokerst, Bill No. 4269 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Joe Prince Alderman Randy Ruzicka, Alderman Donnie Stuppy and Alderman Gary Smith. Nays: None. Abstaining: Alderman John Mooney Motion carried 8-0. Thereupon Bill No. 4269 was declared Ordinance No. 4200 signed by the Mayor and attested by the City Clerk.

BILL NO. 4270. AN ORDINANCE APPROVING A BID PROPOSAL FROM WIRELESS USA, ARNOLD MISSOURI FOR THE PURCHASE AND INSTALLATION OF A FIRECOM RADIO/INTERCOM SYSTEM FOR THE NEW LADDER TRUCK IN AN AMOUNT NOT TO EXCEED \$6,038.30. 2nd READING. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4270 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Randy Ruzicka, Alderman Donnie Stuppy and Alderman Gary Smith. Nays: None. Motion carried 8-0. Thereupon Bill No. 4270 was declared Ordinance No. 4201 signed by the Mayor and attested by the City Clerk.

BILL NO. 4271. AN ORDINANCE APPROVING A BID PROPOSAL FROM RICHARD STOLL, STE. GENEVIEVE, MISSOURI FOR THE PURCHASE OF A 2010 CHEVROLET SUBURBAN IN AN AMOUNT NOT TO EXCEED \$17,000.00 AND AMENDING THE RURAL FIRE FUND #60. 1st READING. A motion by Alderman Jokerst, second by Alderman Mooney, Bill No. 4271 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman. A motion by Alderman Mooney, second by Alderman Smith to have the second reading of Bill No. 4271. Motion carried with a 8-0 vote of the Board of Alderman. A motion by Alderman Donovan, second by Alderman Jokerst, Bill No. 4271 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones,, Alderman Joe Prince, Alderman Bob Donovan, Alderman Randy Ruzicka and Alderman Donnie Stuppy Nays: None Motion carried 8-0. Thereupon Bill No. 4271 was declared Ordinance No. 4202 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS. None

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None

EXECUTIVE/CLOSED SESSION. A motion by Alderman Prince, second by Alderman Mooney to go into closed session to discuss litigation matters as authorized by Section 610.021(1), real estate acquisition matters as authorized by Section 610.021(2), RSMO and personnel matters as authorized by Section 610.021(3), RSMO. Motion carried 8-0 with the following roll call vote: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Randy Ruzicka and Alderman Donnie Stuppy Nays: None Motion carried 8-0. 7:10 p.m. Alderman Stuppy excused himself from closed session to attend the funeral home.

ADJOURNMENT. Mayor Hassler adjourned the meeting at 7:52 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT

BOARD OF ALDERMEN

March 14, 2019

- Met with SEMO Regional Planning regarding a map of the parks
- Attended SEMO Regional Planning Meeting and Chaired the SEMO Solid Waste District meeting.
- Attended Levy District meeting. They approved the MOU with US Fish and Wildlife.
- Met with company doing the environmental review for the AT&T tower.
- Opened bids for City Hall renovations.
- Attended discussion of rental housing issues with a group of landlords and tenants
- Spoke to Jordon Dalaviras with MoDOT re: signs on the highway right of way for the Patriot City program. Spoke with John Dismar who is the Missouri representative for the national organization. Signs are \$100 each and posts are \$30±.
- Citizen's Electric reports that the notification of change in service program will require programing that will not be completed until May or June.
- Phoenix field crews have progressed with the installation of the containment system.
- Amended plans for Chadwell Lane have been sent to Spire.
- Reviewed Rural Fire Tag ordinance.
- Attended Community Services Foundation meeting.



Street and Park

February/ March

- **Prepared snow equipment**
- **Plowed snow**
- **Serviced equipment**
- **Cleaned up limbs around town and from all city properties**
- **Swept**
- **Patched potholes**
- **Repaired trash barrel in park**
- **Worked on roadway and drainage at the brush site**
- **Burnt the brush site**
- **Worked on dump truck and backhoe**
- **Made a new sign and installed it at the brush site**



Community Development

David Bova
Community Development Administrator
165 S. Fourth Street
Ste. Genevieve, MO 63670

Phone: 573-883-5400
Fax: 573-883-8105
Email: dbova@stegenevieve.org

March 2019 Staff Report

Activities for 2/15/19 – 3/14/19

Historic Preservation – Heritage Commission

- Meeting Tuesday, February 19 – 2 application
- Next meeting, Monday, March 18

Building Department / Code Enforcement

- Occupancy Permits / Inspections 22
- Building Permits Issued 10
- Demolition Permits 1
- Sign Permits 1
- Chicken Permits 2
- Special Use Permits 1
- Occupancy inspections update
- Rental Housing Advisory Commission

Planning & Zoning

- Meeting Thursday, March 7 – 1 application

Board of Adjustment

- Nothing new to report.

Floodplain Management

- New FIRM Maps went into effect 2/15
- NWS Spring Flood Outlook

Property Maintenance Focus (6/25 – 3/12 Cumulative)

- Properties Reviewed 208
- Courtesy Enforcement Letters 37
- Repairs Made / Nuisance Addressed 68
- No Issue 103
- Repair Plan from Property Owner 37*

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- 49 of 68 “Repairs Made” were after receiving letter. Remaining 19 repairs were already done.
 - 87 total code enforcement or nuisance letters sent (from the original file)
 - 50/87 = 57% repaired; 37/87 = 43% plans in place; 0/87 = 0% pending

*Some owners that have plans in place that haven’t followed thru have received a Notice of Violation



City of Ste. Genevieve

165 S. Fourth Street
Ste. Genevieve, Missouri 63670
(537) 883-5400
Fax (573) 883-8105

CERTIFICATE OF USE AND OCCUPANCY

THIS IS TO CERTIFY that the building and/or property located at 123 ABC DR has been duly inspected and is found to be in compliance with the provisions of Title V, Chapter 500 of the City of Ste. Genevieve’s Municipal Code, and the 2012 International Building Codes.

USE & OCCUPANCY CLASSIFICATION:	R-3 RESIDENTIAL/SINGLE FAMILY
ZONING DISTRICT:	
OWNER:	JOHN DOE
OWNER’S ADDRESS:	123 ABC DR STE. GENEVIEVE, MO 63670
TENANT/BUYER(S) (if applicable):	
OCCUPANCY LOAD :	6
AUTOMATIC SPRINKLER SYSTEM (Y/N)?	No - Not Required

This certificate is valid for one (1) year or until a change of ownership or occupancy requires issuance of a new certificate, whichever time is longer.

Zoning Administrator

Date

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **January 2019**

Calls for Assistance:

- SGFD responded to **19** emergency calls in **February**..
- Total Responses for the year 2019 are **36** calls, **down 4** calls from last year.

Staffing:

- SGFD roster is **now full**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)
- We have 3 more possible new fire fighter we are working on.
- I hope to get some more candidates and we may be able replace some inactive members.

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 2/18 on Small Engines and Electrical Systems**
- **Preplan Training 2/4 On Ste Genevieve Catholic Parish Properties**
- **6 Went to the annual Winter Fire School in Columbia 2/1-2/3**

Meetings Attended

Ozark Firefighters meeting – **Was Hosted by SGFD 2/28 – Training for the meeting was on the new ladder truck. This is an organization of over 30 fire departments in our region to which we belong. We received many compliments from other departments on the design of the truck.**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Held Tech Rescue Training on 2/5**
- Working on getting a University of Missouri certified class on rope rescue.

Facility:

- Nothing new to report

Apparatus & Equipment Maintenance:

- **Took Delivery of the new ladder truck 2/18 see below**

Fire Radio:

Nothing to report

Grants

- 1) Conservation Grant request has been submitted
Received Notice we were granted about 90% of request have started getting bids.
Equipment has been purchased – waiting for install
- 2) Assistance to Firefighters Federal Grant has been submitted
- 3) Have submitted 2 Community Foundation Grants(Holcim).
 - **Received official notice that both grant request submitted have been funded.**
 - **Will start working on the spec and bidding process soon**

Ladder Truck Updates

- Preconstruction conference with Rosenbauer was completed October 25 and 26 at the plant in Minnesota.
- Time lines as given by Rosenbauer Plant are as follows
 1. Chassis complete – First Payment Made
 2. Aerial complete and attached around August 18th
 3. The manufacturer is running 120 days behind schedule
 4. I have expressed my displeasure in the amount of time it is taking to build the truck and our local rep has proposed some things to the manufacturer to try keep us happy
 5. **Did Final inspection February 17, 18, & 19. Things went well. Drove home and ran into bad weather. Spent the night in Troy Missouri before bringing the truck home on 2/20.**
 6. **The truck is currently in our station getting equipment mounted and doing training.**
 7. **It will need to go back to the dealer for a couple of days prior to going into service for a final mechanic inspection and to correct some issues found during the drive home.**
 8. **Anticipate it going in full service the 1st part of May**

County Firefighters Assn.:

- 1) **Firefighter Survival Class will be March 16 at SGFD**
- 2) SGFD will be hosting a regional “University of Missouri Live Fire Training May 10 & 11

Local & State Mutual Aid:

- Nothing to report

Miscellaneous Issues & Events:

1) **Annual Firefighter awards supper was held February 9th.**The following awards were given

A) **Fire Chief's awards for guys that go above and beyond.**

Mike Brocato, Robert Caldwell, Owen Roth, Jeff Gurley, Justin Donovan, Evan Grein

B) **Years of Service** – Captain Jerry Staab - 15 years

Asst. Chief Bob Bonnell – 40 Years

Asst. Chief Mick Schwent – 45 Years

C) **Fire Fighter of the Year** (As voted on by the fire fighters) – Chief Ken Steiger

2) **We hosted the Chamber of Commerce Leadership Training on 2/20 at the firehouse with presentations made by city administrator, police chief and fire chief.**

3) **We assisted the Ste. Genevieve County Health Dept. with teaching the fire portion of a teen CERT class at Ste. Genevieve High School on 2/20**

KnoxBox Program

Approved Boxes for – New Museum and Financial Advisor Building on center drive

HSB Building Installed

Approved a box for Laboure Exchange

The program is slowing building strength and has become a real asset to the department.